

Computer Skills/Equipment Operated

| | | | | |
|--------|-------------|-----------------|------------|-------------|
| Excel | Power Point | Forklift | Palletizer | Route Truck |
| Word | Publisher | Label Machine | Box Packer | Other: |
| Access | QuickBooks | Filling Machine | Orientor | |

Describe any specialized training, skills and extra-curricular activities.

Work Experience (Start with most recent) *Incomplete information could disqualify you from further consideration.*

| | | |
|---|--|--|
| Employer: _____ Address: _____ _____ Contact Number: _____ _____ Job Title: _____ Supervisor: _____ Reason for leaving: _____ _____ May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No | <p align="center">Dates Employed</p> From: Month/Year _____/_____ To: Month/Year _____/_____ <p align="center">Hourly Rate of Pay</p> Start \$ _____ End \$ _____ | <p align="center">Work Performed</p> _____ _____ _____ _____ _____ _____ |
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Please explain any gaps in employment.

State any additional information you feel may be helpful to us in considering your application.

APPLICANT’S CERTIFICATION AND AGREEMENT

I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge and authorize Smitty’s Supply, Inc. to verify their accuracy and to obtain reference information on my work performance. I hereby release Smitty’s Supply, Inc. from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information. I understand that, if employed, falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for dismissal.

I understand that should an employment offer be extended to me and accepted that I will fully adhere to the policies, rules and regulations of employment of the Employer. However, I further understand that either the policies, rules, regulations of employment or anything said during the interview process shall be deemed to constitute the terms of an implied employment contract. I understand that any employment offered is for an indefinite duration and at will and that either I or the Employer may terminate my employment at any time with or without notice or cause.

Signature of Applicant _____ **Date:** _____